



## Registration of thesis - undergraduate level

The complete registration must be handed in to the course coordinator (most often the program head)

Subject<sup>1</sup>: \_\_\_\_\_

**Student 1**

Name: \_\_\_\_\_

Person number: \_\_\_\_\_

Class: \_\_\_\_\_

Tel: \_\_\_\_\_

Mobil tel: \_\_\_\_\_

E-mail: \_\_\_\_\_

I have read "Directions for thesis": **Yes**   
I have completed at least 120 credit points<sup>2</sup> and all the courses within the subject area<sup>3</sup>:

Yes  No<sup>4</sup>

**Student 3<sup>5</sup>**

Name: \_\_\_\_\_

Person number: \_\_\_\_\_

Class: \_\_\_\_\_

Tel: \_\_\_\_\_

Mobil tel: \_\_\_\_\_

E-mail: \_\_\_\_\_

I have read "Directions for thesis": **Yes**   
I have completed at least 120 credit points<sup>2</sup> and all the courses within the subject area<sup>3</sup>:

Yes  No<sup>4</sup>

**Student 2<sup>5</sup>**

Name: \_\_\_\_\_

Person number: \_\_\_\_\_

Class: \_\_\_\_\_

Tel: \_\_\_\_\_

Mobil tel: \_\_\_\_\_

E-mail: \_\_\_\_\_

I have read "Directions for thesis": **Yes**   
I have completed at least 120 credit points<sup>2</sup> and all the courses within the subject area<sup>3</sup>:

Yes  No<sup>4</sup>

**Thesis company/Assignment provider<sup>6</sup>**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact-person: \_\_\_\_\_

Tel: \_\_\_\_\_

Mobil tel: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Title of Thesis<sup>7</sup>: \_\_\_\_\_

Project description approved by the company: \_\_\_\_\_ Date: \_\_\_\_\_

To be filled in by the course coordinator:

Supervisor JTH: \_\_\_\_\_

Examiner JTH: \_\_\_\_\_

Termination of thesis<sup>8</sup>: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for the above: \_\_\_\_\_

To be filled in by the supervisor and the examiner before the beginning of the thesis

Approved by the supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by the examiner: \_\_\_\_\_ Date<sup>9</sup>: \_\_\_\_\_

## Enclosed description

Enclose a detailed description of the thesis in a separate attachment. The enclosure will help the examiner to determine the extent and suitability of the thesis, whilst also helping the student to assemble a clear goal for the thesis and thereby reaching a quicker conclusion to the process. The enclosure should contain the following information under separate headings:

### Brief summary<sup>10</sup>

Describe the background, problem or issue and a summarised goal.

### The company's/assignment provider's goals

Which problem do the company wish to have solved? Include the company's requirement specifications!

### The student's goal

What is to be investigated or studied? What is the aim of the work? What is the central issue in the report? When will the work be finished?

### New discoveries

Which new knowledge may arise from the thesis work for you and the company?

### The courses that the thesis build upon

C-level thesis requires a relevant and deeper exploration of the knowledge gained from courses at a B- and C-level within the subject area. Briefly describe which segments of the courses will be explored in more depth.

### Method

Describe the systematic way in which research will be conducted. How information will be gathered? Contact with the supervisor?

### Time-line

The stages of work and the division between, for example, feasibility studies, information gathering, literature reviews, prototype construction, report writing and result-analysis.

## Further information<sup>11</sup>

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<sup>1</sup> Depending on the program you belong to: Civil Engineering, Computer Engineering, Electrical Engineering, Chemical Engineering, Mechanical Engineering or Industrial Engineering and Management.

<sup>2</sup> For students starting in 2011 and earlier, the requirement is 105 credit points. The course coordinator will perform an individual evaluation if the student has not reached the required point margin.

<sup>3</sup> Program topics are shown in the subject code in the curriculum and are for the respective program called BTA, DTA, ETA, KTA, MTA and IGA.

<sup>4</sup> If a particular requirement is not met, state this information under "Further information".

<sup>5</sup> Observe that the credit point weighting of the thesis should be equal to 15 credit points per student.

<sup>6</sup> Leave blank if the assignment provider is non-existent.

<sup>7</sup> The title can be adjusted later.

<sup>8</sup> The course coordinator can terminate the thesis and release the supervisor if, for example, the student begins a separate new thesis (whereby a new registration is required) or if one year has passed since the start.

<sup>9</sup> From this date the student may have conventional access to the supervisor for one year after the thesis has been terminated. After this time a new application must be approved by the examiner and the (eventual new) supervisor.

<sup>10</sup> After the summary is complete, a supervisor can be appointed to help the student with other aspects of the thesis.

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<sup>11</sup> For example, the courses that are missing if a student has not fulfilled the requirements to begin the thesis.